



MRED CLASS SCHEDULE

Always FREE to MRED Participants



To register, call 630-955-2754 or visit www.mredllc.com > Training Section

MORE HEADQUARTERS: 6655 MAIN ST., DOWNERS GROVE, IL 60516 TEL: 630-324-8400

| DATE | TIME | COURSE | DESCRIPTION |
|----------|---------------|--|--|
| March 5 | 1-3 p.m. | connectMLS Prospecting 4 | Adding client, Features on My Client, search screen, creating saved searches, the client web page, notification settings |
| March 11 | 1-3 p.m. | connectMLS CMA 6 | Where to start a CMA report, Seller's CMA worksheet, Adjustments, Buyers CMA, Customize reports, using the CMA |
| March 24 | 1 hr. session | MRED Computer Lab Day (Call 630-955-2754) | One-on-one help with a trainer who will answer your questions about MRED programs |
| March 31 | 1-4 p.m. | connectMLS 1 | MRED services & Association services, Listing input sheets, MRED Rules & Regulations, Basic connectMLS functions |
| April 5 | 9-11 a.m. | connectMLS Listing Entry 2 | Preparing a listing input sheet, MRED rules & listing entry, entering a new listing, auto-populating a listing, price change |
| | 1-3 p.m. | connectMLS Searching 3 | Field types, setting search defaults, advanced search options, add/remove field, viewing property matches, Report types |
| April 22 | 9-11 a.m. | connectMLS Prospecting 4 | Adding client, Features on My Client, search screen, creating saved searches, the client web page, notification settings |
| April 23 | 9 a.m.-noon | connectMLS 1 | MRED services & Association services, Listing input sheets, MRED Rules & Regulations, Basic connectMLS functions |
| April 27 | 1 hr. session | MRED Computer Lab Day (Call 630-955-2754) | One-on-one help with a trainer who will answer your questions about MRED programs |

MORE TINLEY PARK SATELLITE OFFICE: 16345 S. HARLEM AVE., SUITE 200

| DATE | TIME | COURSE | DESCRIPTION |
|----------|----------------|--|--|
| March 1 | 9 a.m.-noon | connectMLS 1 | MRED services & Association services, Listing input sheets, MRED Rules & Regulations, Basic connectMLS functions |
| March 18 | 9-11 a.m. | connectMLS Searching 3 | Field types, setting search defaults, advanced search options, add/remove field, viewing property matches, Report types |
| March 24 | 1:30-3:30 p.m. | connectMLS Prospecting 4 | Adding client, Features on My Client, search screen, creating saved searches, the client web page, notification settings |
| March 29 | 1 hr. session | MRED Computer Lab Day (Call 630-955-2754) | One-on-one help with a trainer who will answer your questions about MRED programs |
| April 13 | 1 hr. session | MRED Computer Lab Day (Call 630-955-2754) | One-on-one help with a trainer who will answer your questions about MRED programs |
| | 1:30-3:30 p.m. | connectMLS Listing Entry 2 | Preparing a listing input sheet, MRED rules & listing entry, entering a new listing, auto-populating a listing, price change |

Minimum of eight students in attendance to hold a class

IMPORTANT

*MRED Hands-On classes will require a credit card at the time of registration in order to hold your seat. Your card will only be charged if A) You fail to show up for a class you are registered for or B) You do not cancel a class 2 business days PRIOR to its taking place. This non-attendance/non-cancellation fee will be \$35.

*A minimum of 8 registrants must be signed up for a class 2 business days PRIOR to the class being held, otherwise it will be cancelled and those registered will be notified.

*MRED Computer Lab Days are 1 hour sessions, where an agent can sit one on one with an MRED trainer and go over any questions/topics regarding connect/MLS. To register, you must call the MRED training department in order to schedule the specific time.